



**Care Coordination for the Registered Nurse
RNBS 4313
Summer 2024**

Scheduled Class Days and Times: Online

1st 7-week session

Instructor's Name: Amanda Cartwright, MSN, RN, CNE

Office: Virtual

Phone: 903-566-7320

***Email:** acartwright@uttyler.edu

Office Hours: Mondays 9 am – 12 pm

Conference call &/or Zoom; other times upon request/appointment

*Best way to contact me.

2nd 7-week session

Instructor's Name: Vicki Jowell MSN, RN

Office: Virtual

Phone: 903-520-5788

***Email:** vjowell@uttyler.edu

Office Hours: Mondays 1 – 3 pm; Tuesdays 8-9 p.m.

Conference call &/or Zoom; other times upon request/appointment

*Best way to contact me.

Course Description: This course will investigate models of care to improve the health of people with chronic illness. Focus will be on contributing factors, self-management, health systems, delivery systems design, clinical information systems, and quality improvement process.

Prerequisites: Admission to the RN-BSN Track. Special permission required from the School of Nursing to take out of sequence. Successful completion of RNBS 3303 and RNBS 3312 and RNBS 3315.

Student Learning Outcomes:

Upon successful completion of this course, the student will be able to:

1. **Professionalism:** Demonstrate professionalism and the role of the professional nurse in the decision-making process in the coordination of care for the chronically ill patient. Critique ethical and legal principles related to nursing practice.
2. **Patient-Centered Care:** Acknowledge patients with chronic conditions and their families as unique individuals with preferences, values and needs.
3. **EBP:** Justify the role of evidence-based practice in the coordination of care for the chronically ill patient as a basis for nursing care.
4. **Informatics & Technology:** Utilize information and technology to coordinate quality care for the chronically ill patient.
5. **Quality Improvement:** Explore quality improvement initiatives in the coordination of care for the chronically ill patient to improve patient outcomes and the healthcare delivery system.
6. **Teamwork and Collaboration:** Examine the importance of teamwork, collaboration and communication in shared decision-making towards quality patient care for the chronically ill patient.
7. **Wellness and Prevention:** Evaluate wellness and prevention initiatives to promote healthy outcomes in patients with chronic conditions.

8. **Leadership:** Demonstrate the roles of leadership and advocacy in caring for the chronically ill patient.
9. **Safety:** Analyze the importance of promoting a quality and safe environment for the chronically ill patient.
10. **Strengths:** Determine how Strengths (signature talent themes) influence the role of the student nurse and clinical decision-making in the care of patients with chronic illness.

Required Textbooks and Readings:

Our textbook is: “**Care Coordination: A Blueprint for Action for RNs**”

Paperback ISBN: 9781558107038 or EBook ISBN: 9781558107045

Students may either purchase a book or utilize the Muntz Library resource below:

- If purchasing, the textbook is available in paperback or eBook through the American Nurses Association website: <https://www.nursingworld.org/nurses-books/care-coordination-blueprint-for-action-for-rns/>
- The library has an eBook of our textbook available to you! This is only “limited access”, which means that a limited number of people can access it at a time. However, there is the ability to download or print (with page limitations per day). You can find that resource through the link below. Once there, click on the course name, "RNBS 4313", and then on the title of the textbook.
<https://libguides.utt Tyler.edu/c.php?g=1066647&p=7761626>

Computer Requirements: Access to a current, working computer or laptop with internet access using Firefox or Chrome browser is required for this internet-based course. The Canvas learning system works best using Firefox or Chrome browsers. It is essential to have access to a reliable PC/laptop and internet access for this course.

Internet Instructions: Course modules are online in Canvas (see course calendar). UT Tyler online canvas courses use Java, JavaScript, browser plug-ins, helper application and cookies. Canvas works best using Chrome or Firefox browser. It is essential that you have these elements installed and enabled in your web browser for optimal viewing of the content and functions of your online course content. Lecture videos are optimally viewed in high definition.

- Adobe Reader allows you to view, save, and print Portable Document Format (PDF) files.
<http://get.adobe.com/reader/>
- Java Runtime Environment (JRE) allows you to use interactive tools on the web.
<http://www.java.com/en/download/>
- QuickTime allows users to play back audio and video files.
<http://www.apple.com/quicktime/download/>

Assignments and Weights/Percentage/Point Values

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|--|-----|
| 1. Syllabus Quiz & Introduction Assignment | 5% |
| 2. Interactive Learning Activities (ILAs) | 10% |
| 3. Mastery Quizzes (3) | 30% |
| 4. Care Coordination Engagement Activities (Activities in Modules 3 & 6) | 15% |
| 5. Care Coordination Course Project | 25% |
| 6. Discussion Boards (2) | 15% |
| Total: 100% | |

Grading Scale: Specific guidelines and grading criteria for all assignments are in the Modules. Final grades for the course will be determined based upon the following point assignments:

- A - 90-100
- B - 80-89
- C - 75-79
- D - 60-74
- F - Below 60

Final course grades less than 75% are not rounded up. The combined weighted calculation of all course assignments, quizzes, and clinical activities must be at least 75% in order to pass the course.

Grade Appeals: Although the university policy allows 60 days for grade appeals, the School of Nursing follows a stricter timeline of 10 days to facilitate students' timely progression through the curriculum. In the case of extenuating circumstances, please consult the Associate Dean of Academic Affairs for guidance.

Academic Integrity: Cheating of any kind, as defined in Section 8 of the UT Tyler Manual of Policies and Procedures (MOPP) for Student Affairs (<https://www.uttyler.edu/mopp/>), will not be tolerated. Consequences may include:

- reprimand
- exam failure
- course failure
- expulsion from the Nursing program
- expulsion from the University
- other consequences as assigned

Quiz and homework materials, questions, and problems are the intellectual property of faculty, UT Tyler, or publishers.

- These materials may not be distributed without permission.
- Distributing or uploading them to online resources destroys the integrity of the assignment and the course, allowing others an unfair advantage by letting them view the materials.
- Uploading these materials to online resources is a violation of UT Tyler's academic misconduct policies and may result in formal conduct charges.
- Sanctions for uploading or otherwise divulging the contents of these materials can include:
 - a reduced or failing grade on an assignment
 - a reduced or failing grade for the course
 - removal from the Nursing program
 - removal from UT Tyler

Late Policy: 5% will be deducted each day an assignment is past due unless prior arrangements have been made with your course faculty. Extenuating circumstances may apply.

Repeating a Course: Students repeating this course may not use previously submitted assignments nor utilize the same patients for an assignment. Submitting the same or slightly modified assignments from previous semesters is considered self-plagiarism and is subject to academic discipline, including failing the assignment or the course.

Attendance and Make-up Policy: Attendance/participation is expected. Make-up for exams, quizzes, assignments, and missed clinical time is at the instructor's discretion.

Grade Replacement: Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

Graded Course Requirements Information:

Quizzes: Quizzes will be given in Canvas only within the dates and timeframes indicated on the Course Calendar. Quizzes do not require a proctoring service. Failure to complete a quiz within the scheduled day and timeframe will result in "0" points for that quiz. Make-up time for a quiz will be given at the discretion of faculty. It is recommended that the student take quizzes on a laptop or PC (not a phone or other device) to avoid technical difficulties. The UTT IT department recommends using Firefox or Chrome for Canvas applications. Class notes and textbooks may be used while completing quizzes. Students will be able to review questions missed at the completion of the exam. Further exam reviews may be scheduled with faculty within 10 days of a quiz, if needed.

Interactive Learning Activities: Interactive Learning Activities (ILAs) will be completed in Canvas and will be available during the dates and timeframes indicated on the Course Calendar. ILAs should be completed while studying each module's topics and before taking the exam for those topics. ILAs can be repeated as many times as desired, prior to the close date and time noted on the Course Calendar, to achieve the maximum score, but they will close at the same time as the exam on those topics. Class notes and textbooks may be used while completing ILAs.

Discussion Boards: Students will be divided into small discussion groups to participate in two Discussion Boards on Canvas related to lecture topics. Detailed instructions and grading criteria for discussions will be given in Canvas.

Care Coordination Activities: Students will have 2 assignments in this category that identify care coordination competencies that are often done in the RN's work setting every day. Detailed instructions and grading criteria for these activities will be given in Canvas.

Care Coordination Course Project: Students will complete a course project among three choices related to a Care Coordination intervention/methodology and present as a voice-over PowerPoint. Students will present their course project to the course faculty and discussion peer group for evaluation and feedback. Detailed instructions and grading criteria for these activities will be given in Canvas.

Other Activities: An introduction activity and syllabus quiz will be given in Canvas the first week.

Weekly Open Office Hours: There are scheduled weekly office hours as noted in the Getting Started Module in Canvas. These meetings offer an opportunity where students can meet with the instructor to get questions answered and discuss course work and student success strategies. Students are encouraged to attend these sessions. Each session is recorded for viewing by students who may be able to attend.

Important Course Dates:

| Date Criteria | SON A (First 7-week term) | SON B (Second 7-week term) |
|--|-----------------------------------|------------------------------------|
| Classes Begin | Monday, May 13, 2024 | Monday, July 1, 2024 |
| Census Date (withdraw without penalty) | Friday, May 17, 2024 | Monday, July 8, 2024 |
| Mid-term Grades | 3 rd week May 31, 2024 | 3 rd week July 19, 2024 |
| Last Date to Withdraw: Please contact your advisor to discuss withdrawing from the course and notify your instructor. | June 14, 2024 | August 2, 2024 |
| Classes End | Saturday, June 29, 2024 | Saturday, August 17, 2024 |

Calendar of Topics, Readings, and Due Dates:**RNBS 4313: Care Coordination****COURSE CALENDAR: Summer 2024 SON A (5/13/24 – 6/29/24) – First 7-week calendar (SON A)**

| WEEK OF: | MODULE | TOPICS | ASSIGNMENTS & DUE DATES |
|-----------|--|--|--|
| 1 5/13 | Getting Started & Module 1 | Getting Started (in Canvas) An Introduction to Care Coordination <i>*Reading--</i> Part I-A Care Coordination Blueprint for 21st Century Nurses (Pgs. 1-3) Chapters 1 & 2 (Pgs. 3-26) Part II-The Blueprint's Six Action Issues (Pgs. 29-31) | Required School of Nursing Forms - due Wed. 5/15 @ 12 noon (due Week 1 prior to Census date) Review Course Project Options – (see Module 5) |
| 5/17 | CENSUS DAY: Class attendance verified | | |
| 2 5/20 | Module 2 | Engagement in Care Coordination <i>*Reading--</i> Action Issue 1: Engaging Patients, Families, & Caregivers in Care Coordination (Pgs. 31-40) | Complete Syllabus Quiz - due by Tues., 5/21 @ 11:59 pm Introduction Assignment - due by Tues., 5/21 @ 11:59 pm Module 1 & 2 Interactive Learning Activities: -- Available until 5/28 @ 11:59 pm--(Please complete before taking Mastery Quiz 1!) Mastery Quiz 1 (Topics Modules 1 & 2) Opens Tues., 5/21 @ 8:00 am Closes Tues., 5/28 @ 11:59 pm |
| 3 5/27 | Module 3 | Care Coordination Competencies <i>*Reading--</i> Action Issue 2: Demonstrating Competence & Readiness for Care Coordination Practice (Pgs. 43-55) | |
| 4 6/3 | Module 4 | Teamwork & Collaboration <i>*Reading--</i> Action Issue 3: Optimizing Teams & Teamwork for Care Coordination (Pgs. 57-67) <i>Midterm course evaluation (optional - feedback is important) – complete evaluation survey</i> | Module 3 Activity: Demonstrating Competency in Care Coordination Due by Tues., 6/4 @ 11:59 pm Module 3 & 4 Interactive Learning Activities: -- Available until 6/11 @ 11:59 pm--(Please complete before taking Mastery Quiz 2!) Mastery Quiz 2 (Topics Modules 3 & 4) Opens Tues., 6/4 @ 8:00 am Closes Tues., 6/11 @ 11:59 pm |

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| 5 6/10 | Module 5 | Health Information Technologies in Care Coordination <i>*Reading--</i> Action Issue 4: Using Documentation & HIT in Care Coordination (Pgs. 69-79) | Module 4 DISCUSSION BOARD: Care Coordination in Daily Work - Due by Tues., 6/11 @ 11:59 pm |
| 6/14 | Last Day to Withdraw from 1st 7 Week Courses | | |
| 6 6/17 | Module 6 | Care Coordination Measures <i>*Reading--</i> Action Issue 5: Measuring Care Coordination (Pgs. 81-94) Payment in Care Coordination <i>*Reading--</i> Action Issue 6: Understanding Payment in Care Coordination (Pgs. 95-104) | Module 5 CARE COORDINATION PROJECT: Present as voice-over PowerPoint Due by Tues., 6/18 @ 11:59 pm Module 5 & 6 Interactive Learning Activities: -- Available until 6/25 @ 11:59 pm--(Please complete before taking Mastery Quiz 3!) Mastery Quiz 3 (Topics Modules 5 & 6) Opens Tues., 6/18 @ 8:00 am Closes Tues., 6/25 @ 11:59 pm |
| 7 6/24 | Module 7 | What's Next? RNs Taking Action <i>*Reading--</i> Designing Your Own Blueprint for Action (Pgs. 107-115) <i>(Please note: Course ends Sat., 8/17)</i> | Module 6 Activity: Measures and Payment in Care Coordination Due by Tues., 6/25 @ 11:59 pm PEER DISCUSSION BOARD: Care Coordination Projects Discussion & Advancing Nurse Care Coordination Due by Wed., 6/26 @ 11:59 pm |
| 6/29 | End of 1st 7 Week Courses | | |

COURSE CALENDAR: Summer 2024 SON B (07/1/24-08/17/24) – Second 7-week calendar (SON B)

| WEEK OF: | MODULE | TOPICS | ASSIGNMENTS & DUE DATES |
|-----------|---------------------------------------|--|---|
| 1 7/1 | Getting Started & Module 1 | Getting Started (in Canvas) An Introduction to Care Coordination <i>*Reading--</i> Part I-A Care Coordination Blueprint for 21st Century Nurses (Pgs. 1-3) Chapters 1 & 2 (Pgs. 3-26) Part II-The Blueprint's Six Action Issues (Pgs. 29-31) | Required School of Nursing Forms - due Wed., 7/3 @ 12 noon (due Week 1) Review Course Project Options – (see Module 5) |
| 7/8 | CENSUS DAY: Class attendance verified | | |
| 2 7/8 | Module 2 | Engagement in Care Coordination <i>*Reading--</i> Action Issue 1: Engaging Patients, Families, & Caregivers in Care Coordination (Pgs. 31-40) | Complete Syllabus Quiz - due by Tues., 7/9 @ 11:59 pm Introduction Assignment - due by Tues., 7/9 @ 11:59 pm Module 1 & 2 Interactive Learning Activities: -- Available until 7/16 @ 11:59 pm--(Please complete before taking Mastery Quiz 1!) Mastery Quiz 1 (Topics Modules 1 & 2) Opens Tues., 7/9 @ 8:00 am Closes Tues., 7/16 @ 11:59 pm |
| 3 7/15 | Module 3 | Care Coordination Competencies <i>*Reading--</i> Action Issue 2: Demonstrating Competence & Readiness for Care Coordination Practice (Pgs. 43-55) | |

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| 4 7/22 | Module 4 | Teamwork & Collaboration <i>*Reading--</i> Action Issue 3: Optimizing Teams & Teamwork for Care Coordination (Pgs. 57-67) <i>Midterm course evaluation (optional - feedback is important) – complete evaluation survey</i> | Module 3 Activity: Demonstrating Competency in Care Coordination Due by Tues., 7/23 @ 11:59 pm Module 3 & 4 Interactive Learning Activities: -- Available until 7/30 @ 11:59 pm--(Please complete before taking Mastery Quiz 2!) Mastery Quiz 2 (Topics Modules 3 & 4) Opens Tues., 7/23 @ 8:00 am Closes Tues., 7/30 @ 11:59 pm |
| 5 7/29 | Module 5 | Health Information Technologies in Care Coordination <i>*Reading--</i> Action Issue 4: Using Documentation & HIT in Care Coordination (Pgs. 69-79) | Module 4 DISCUSSION BOARD: Care Coordination in Daily Work - Due by Tues., 7/30 @ 11:59 pm |
| 8/2 | Last Day to Withdraw from 2 nd 7 Week Courses | | |
| 8/5 | Module 6 | Care Coordination Measures <i>*Reading--</i> Action Issue 5: Measuring Care Coordination (Pgs. 81-94) Payment in Care Coordination <i>*Reading--</i> Action Issue 6: Understanding Payment in Care Coordination (Pgs. 95-104) | Module 5 CARE COORDINATION PROJECT: Present as voice-over PowerPoint Due by Tues., 8/6 @ 11:59 pm Module 5 & 6 Interactive Learning Activities: -- Available until 8/13 @ 11:59 pm--(Please complete before taking Mastery Quiz 3!) Mastery Quiz 3 (Topics Modules 5 & 6) Opens Tues., 8/6 @ 8:00 am Closes Tues., 8/13 @ 11:59 pm |
| 8/12 | Module 7 | What's Next? RNs Taking Action <i>*Reading--</i> Designing Your Own Blueprint for Action (Pgs. 107-115) <i>(Please note: Course ends Sat., 8/17)</i> | Module 6 Activity: Measures and Payment in Care Coordination Due by Tues., 8/13 @ 11:59 pm PEER DISCUSSION BOARD: Care Coordination Projects Discussion & Advancing Nurse Care Coordination Due by Wed., 8/14 @ 11:59 pm |
| 08/17 | End of 2 nd 7 Week Courses | | |

**Reading Assignments are from Lamb & Newhouse's "Care Coordination: A Blueprint For Action For RNs"*

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UT Tyler School of Nursing Justice, Equity, Diversity, and Inclusion Statement

The University of Texas at Tyler School of Nursing aspires to create, foster, and sustain a culture of justice, equity, diversity, and inclusion irrespective of one's identity. We value and embrace all backgrounds, experiences, and identities, realizing that no one group, person or perspective has all the answers. We are

richer when our individual skills, knowledge, experiences, cultures, backgrounds, and identities are combined in an accepting community. We strive to ensure that every individual gets a fair and equal chance to participate and thrive in a nurturing environment where all feel a sense of belonging. We are committed to intentionally and deliberately creating a diverse community that instills a sense of equitable justice and belonging for everyone affiliated with our school.

School of Nursing Policies and Additional Information:

https://www.uttyler.edu/nursing/college/student_guide_and_policies.php

Student Resources and University Policies are provided in Canvas.

Artificial Intelligence in course work: Refer to the UT Website for more details @ uttyler.edu - digital learning AI.