

Student Portal Access

Setting up Your Access

UT Tyler Patriot Account and myUTTyler

The first step to setting up your access to your classes is to activate your official UT Tyler Patriot account. Your Patriot account is used to log into you myUTTyler, Patriot Email, Canvas, and other campus resources. myUTTyler will serve as your launch pad to campus processes. myUTTyler includes your contact information, application, test scores, schedule, and grades. You will also be able to pay bills through your myUTTyler as well. **Follow the steps below to set up your Patriot account, activate your email, and set up a password recovery profile.**

To set up your Patriot account:

1. Check your email! After you apply, you will be receiving an email from UT Tyler that includes a 10-digit ID number and temporary password. (be sure to check your spam and junk folders)
2. Go to the UT Tyler homepage and click on 'Login' on the top right hand corner of the page. A drop-down menu will appear.
3. Select 'myUTTyler' from the menu.
4. Use your 10-digit ID number as your username and **copy and paste** the temporary password into the password box.
5. Click on 'Student Home Page' tab and follow the activation instructions. Once you've activated your Patriot account, you will no longer use the temporary password.

To Activate your Patriot E-mail:

1. You will need your UT Tyler student ID number, your Patriot Account user name and password. Your Patriot username and password will also be your Patriot Email account login credentials.
2. Visit: <http://www.uttyler.edu/ccs/patriots-account.php> and follow the instructions.

To Activate your Password Recovery File:

A Password Recovery Profile allows you to quickly reset your passwords at any time without contacting IT support. The process to create your Password Recovery Profile only has to be done **ONCE**. After you successfully create a Password Recovery Profile you will be able to reset your passwords.

1. You will need your cell phone, student ID number, and Patriots password.
2. Go to Help Now: <https://help.uttyler.edu>
3. Select the yellow button called Student Password Reset
4. Click Proceed under Patriot Recovery Profile.
5. You will then need to log in using your patriot email address and password.
6. Chose answers to the five security questions. Choose answers that best suit you.
7. Be sure to check answers for misspellings, any misspelled words can cause problems in the future.
8. Click submit.
9. If your phone is already enrolled, you are complete. If not, enter your phone number now.
10. Click the verify button.
11. After a few seconds, a code will be texted to your phone. Enter the code into the box.
12. You are now enrolled for Password Reset.

If you have any issues setting up your Patriot account or activating your email, please contact IT Support at ITsupport@uttyler.edu or 903.565.5555. **Be ready to provide your name, student ID, date of birth, and tell them you are a dual credit student.**

Canvas for Students

Canvas is our learning management system that allows students to interact online with professors. Canvas may also have important class information and educational content. Once you have your patriot ID and password, go to this website to login into Canvas:

<https://www.uttyler.edu/canvas/>.

