

Nuventive Improve Analytics

Assessment Plan Guide for Annual Updates

<https://www.uttler.edu/aie/>

Login: UT Tyler SSO


Your Home Page for your Program or Administrative Office shows the status of assessment for the current Academic Year (AY). The filters default to “Currently Being Assessed” (Program/Student Learning Outcomes) and the current assessment review year (Assessment Cycle).



Navigate using the  in the upper left-hand corner:

- Program Information: Click the drop-down arrow to find the Program Mission Statement (General Information) as well as the faculty/staff who have access to the assessment plan.
- Program Assessment: Assessment Plan
- Mapping: Mapping to College Goals and Curriculum Map
- Assessment Plan Quality Review: Annual review conducted by Assessment Staff and/or AIE Office.
- Reports: Print or download annual assessment reports.
- Documents: Repository for supporting documents.

Step 1: Add Documents to Document Repository


It is recommended that you add any updated assessment method documents and supporting results documents to the Document Repository first, as this will make relating documents easier as you add your results. Support documents should be in .pdf format with any names or identifications redacted.

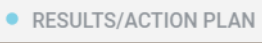



Click the  in the upper left-hand corner:

- Select “Documents”
- Select your program (example: Program (CAS) – English – MA)
- To add a new folder, look in the upper right-hand corner and click ; type the folder name in the Name* field; click Save.
- Click the folder where you want to upload your support documents. In the upper-right corner, click , then click “Choose Files.”
- Select the files you wish to upload, click “Open,” add a short description (optional), then click “Save.”

Step 2: Add Annual Update(s)

Results should align with the Outcome, Assessment Method, and Success Criterion. Population size, sample size, # and % of students who met the criterion for each rubric dimension should be included.

Click the  in the upper left-hand corner:

- Select “Program Assessment”
- Notice that each SLO is on its own card. Double-click anywhere on the card for the SLO being updated, then select 
- To add a new result, look in the upper right-hand corner and click .
- Type your results to the “Result*” field. An additional Rich Text Field is available for charts, graphs, and/or tables to visualize student performance on rubric dimensions.
 - Complete the remaining required fields. The section titled “Disaggregation by Location/Modality” is optional and will primarily be used by the Assessment staff or Professionals in each college.
- Relate your supporting documents. Click , select your program, select the appropriate document, click .
- Closing the Loop: Document the implementation and effect of action plans from the previous assessment cycle.
- Analysis and Planning: Should be specific to each SLO: “Analysis of results indicates that.... Based on this analysis, faculty/administrators plan to....”