




THE UNIVERSITY OF TEXAS AT TYLER

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OFFICE OF THE VICE PRESIDENT
FOR STUDENT AFFAIRS

MEMORANDUM

TO: Michael Tidwell, Ph.D.
President

FROM: Radha Nabar 
Chair, Student Fee Advisory Committee

SUBJECT: FY18 Student Service Fee Recommendation

DATE: May 11, 2017

The Student Fee Advisory Committee met during spring 2017 to consider the type, amount, and expenditure of the UT Tyler Student Service Fee in accordance with TEC 54.503. The Budget Office advised the SFAC of a projected FY18 SSF income of \$2,268,989 with an additional \$551,281 held in SSF Reserve account.

On April 28, 2017, the SFAC approved the FY18 SSF Proposed Budget and requests presidential approval of the proposed FY18 SSF Budget of \$2,264,457 which includes a FY18 merit raise liability and estimated increase in FY18 fringe.

In this budget retrenchment climate, the SFAC drew guidance for funding and prioritizing initiatives as outlined in the Texas Education Code and adjusted the funding recommendations to better reflect that intent and the consideration of the committee. This was a task the SFAC took seriously, debated vigorously, and in the end, unanimously agreed on the FY18 SSF proposal. The attached spreadsheet itemized the FY18 SSF allocations which includes the following highlights along with rationale summary:

- Title IX and Emergency Management are related to campus safety. Student Service Fees provided initial monies to embed Title IX at UT Tyler however it is time for the University to fully own campus safety. Recommendation: reduce funding by one-third in FY18 with intent to defund in FY19.
- Financial Aid Office - recommend defunding. The SFAC unanimously agreed Financial Aid Office operating costs should be funded elsewhere as is the rest of the Financial Aid Budget. This recommendation finally achieves the intent of previous student service fee committees to defund the Financial Aid Office. The SSF however, continues to make a significant contribution to Financial Aid programming via the Student Outreach Office (also known as Student Money Management) where twenty-five percent of their time and resources are used by the Financial Aid Office.
- Residence Life Programming - recommend defunding

- Debate and CoCurricular - recommend reduced funding with intent to defund debate in the future.
- Student Publications, Counseling and Testing, and Student Life and Leadership were shorted in FY16 in the M/O line items because fringe overages were transferred from their M/O allotment. M/O was permanently adjusted down which was not the intent of the committee when a flat budget recommendation was made. Recommendation: budget adjustment to correct fringe shortage.
- Student Activities and Student Government - recommend increase funding to specifically enhance Late Night and Weekend programming, cover the cost of the Crawfish Bowl for students, and increase funding for Student Government Association large event programming.
- One-Time Request for a SFAC paperless initiative and an additional allocation specifically for psychiatric services for students.
- Establish a SFAC Reserve account , up to \$200,000, to be funded by FY budget sweeps and the difference between projected and actual SSF revenue. Previously, institutional budget procedures swept all available FY funds, both unspent and realized revenue, to the main fee account where the SFAC did not have access to those funds. This was recommended by the VP for Business Affairs to streamline the SFAC budgeting process

cc: Howard Patterson, Ph.D., Vice President for Student Affairs

Approved:

Michael Tidwell

07-16-2017

Michael Tidwell, Ph.D.
President

Date

FY18 Student Service Fee Budget Proposal

		FY17 Loaded	FY18 Proposed
31001331	Career Services	\$156,323	\$163,099
31001342	Student Publications	\$90,880	\$97,869
31001822	SSF Title IX	\$85,535	\$57,024
31001352	Debate	\$41,952	\$27,952
31001316	Enrollment Services	\$3,000	\$3,000
31001243	Pep Band	\$1,500	\$1,500
31001236	Counseling and Testing	\$472,273	\$502,458
31001522	Veteran Resource Center	\$70,793	\$73,911
31001329	Intramurals	\$106,871	\$110,969
31001334	Patriot Center	\$34,595	\$35,342
31001318	Financial Aid Office	\$40,092	\$0
31001739	Emergency Management	\$18,750	\$12,500
31001344	Learning Communities	\$29,738	\$31,011
31001345	Co-Curricular	\$55,162	\$40,000
31001320	Cheerleading and Mascot	\$60,927	\$62,455
31001321	Dance Team	\$43,807	\$45,251
31001323	Internet TV and Broadcast	\$7,380	\$7,380
31001291	AVP for Student Affairs	\$68,256	\$71,658
31001293	Student Outreach	\$72,976	\$77,022
31001328	Student Activities	\$151,768	\$168,860
31001356	Greek Life	\$89,620	\$29,238
31001337	Student Life & Leadership	\$241,502	\$323,341
31001340	Student Gov. Association	\$47,533	\$52,954
31001358	Leadership and Service	\$64,894	\$68,086
31001358	Residence Life	\$4,500	\$0
41001012	Athletics	\$134,350	\$148,133
31001291	SFAC Paperless Initiative One-time		\$16,000
31001236	Counseling & Testing Psychiatric One-time		\$15,000
Various	FY18 Merit Liability		\$22,480
SSF Total Expenses		\$2,194,977	\$2,264,493
SSF FY18 Projected Income			\$2,268,989
SSF Balance			\$4,496
SSF Committee Reserve (Available)			\$200,000
SSF Reserve (Unavailable)		\$551,281	\$551,281