

**The University of Texas at Tyler**  
**Student Fee Advisory Committee – FY25**  
**Friday, April 26, 2024 - Minutes**

**Voting Members present:** Chloe Dix, Leonard Brown, Vicky Bond, Soren Peters, Ronald Cornes III

**Voting Members not present:** Cynthia Sherman, Robert Bennet, Adam McGuire, Beverly Luna,

**Non-Voting Members present:** Ona Tolliver - Ex-Officio, Rick McGill - Ex-Officio, John Sprenkle - Ex-Officio, Katrina Smith - Support

**I. Welcome and Introductions**

**II. SFAC Charge - Texas Education Code - Reviewed**

- **54.503 Student Service Fee**
- **54.5031 Student Fee Advisory Committee**
- **54.5341 Recreational Facility Fee**
- **54.5033 Open Meetings**

**III. SFAC Leadership**

- a. **Chairman** - Robert Bennet is the current chair and is graduating this semester. The Committee will evaluate if a new chair needs to be selected once degrees are conferred.
- b. **Secretary - Beverly Luna**

**IV. Budget**

**a. Review Current Revenue Fee Forecast**

- i. **Student Services Fee** - Calculated using actual Fall enrollment with Spring enrollment that has a yield calculation done by Enrollment Management plus Summer '23 enrollment. This calculation does not account for any growth. There may be a chance in the Fall to review for additional funds.
  - Athletics fee - with the referendum increase the plan is for a direct return to the SSF of about \$200k
- ii. **Recreational Facility Fee** - Same calculation was used as for the Student Service Fee.

**b. Explanation of budget request and review process**

- i. **Canvas access** - Committee members will be given access today
- ii. **Department requests** - All requests that have been received will be uploaded to Canvas today, any lingering requests will be uploaded Monday
- iii. **Departmental presentation by request**

- Committee discussed Stunt being recognized as a team sport and agreed Clarification is needed from Dr. Patterson

**c. Student Services Fee – Expenditures and activities**

**V. Meeting schedule**

- a. Discussion** - Committee has agreed to find a time to meet next week.
- b. Recreation Facility One Time funding updates-** Rick updated the committee on progress of renovations to the pool, Family changing room & Front desk project
- c. One-time funding extension to spend**
  - i.** Committee agreed that one-time funds awarded in FY2024 that will not be fully expensed by the end of the fiscal year can be used in FY25.
    - Budget Authorities will be asked to make committee aware of what funds will not be expended by end of FY24.