

## Post-Completion OPT Request

### Eligibility

- be in full-time F-1 status for at least one academic year.
- be seeking employment in the major field of study listed on their current UT Tyler I-20.
- NOT have used more than 1 year of full-time CPT during their current degree level (part-time doesn't count).

### Instructions

1. Pay the [OPT Administrative Fee](#) through [MyUTTyler](#).
2. Apply for graduation (proof of graduation payment receipt).
3. Submit the Post-Completion OPT Request Form to [OIP@uttyler.edu](mailto:OIP@uttyler.edu).

### Student Information

UT Tyler ID		Last Name		First Name	
Preferred Email				Phone Number	
Current I-20 Program End Date				Expected Graduation	Semester:                      Year:
Are you currently employed on campus?		No                      Yes- Department:			

### Requested OPT Start Date

It is strongly recommended to apply at least 90 days before your requested OPT start date to increase the probability of getting your selected start date. As part of the OPT I-20 request process, you must request an OPT start date. Some things to consider when choosing your requested OPT start date:

- The requested start date must be within 60 days of your program completion/graduation date. It can be as early as the day after your completion date (official end date of the semester) and up to 60 days after that.
- Please note that you may not begin working until your approved EAD start date, regardless of the requested date on your I-20.

**Requested OPT Start Date:**

### Student Attestation

By signing below, I agree and understand the following:

- It is my responsibility to upload all required documents to the online OPT application with USCIS.
  - I-20 with OPT recommendation
    - Must be issued within the last 30 days for post-completion OPT
    - Must be signed by both advisor and student
  - Copy of visa
  - Copy of passport
  - Copy of I-94
  - Previous Employment Authorization Document if applicable
  - Digital 2x2 color passport photo
  - A credit/debit card with which you can pay the filing fee
- During OPT, I must report any of the following to USCIS through my [SEVP Portal](#) account within 10 days:
  - Employer name and address
  - U.S. Address
  - Phone Number
  - Email

Student Signature

Date